



IPA 2008 European Meeting in Association with the Faculty of Old Age Psychiatry of the Royal College of Psychiatrists

Registration Form

PLEASE COMPLETE ALL SECTIONS OF THIS FORM AND FORWARD TO, IPA 2008 c/o The Ovation Group (the Conference Organisers), 1 Clarinda Park North, Dun Laoghaire, Co Dublin, Ireland. Tel: +353 1 280 2641 or Fax: +353 1 280 5405. Upon receipt of the completed registration form Ovation Group will issue a confirmation. Please keep a copy of the completed form for your records.

APPLICANT DETAILS

Please use black ink and block letters. Provide full name not initials. *Only one delegate per form (the registration form may be photocopied if necessary).*

Family Name _____ First Name _____ Title (Prof./Dr./ Mr. Ms.) _____

Organisation _____

Address for correspondence _____

Suburb/State/Town _____ City _____ Country _____

Tel: Country code _____ Area code _____ Number _____

E-mail _____

CONFERENCE REGISTRATION (A)

	€ Amount	
IPA RCPsych Members - Physicians	€460	<input type="checkbox"/>
IPA Members/ Non Physicians/ RCPsych Retired Members and trainees ST 1-3	€275	<input type="checkbox"/>
Non – Members/ Physicians	€620	<input type="checkbox"/>
Non – Members/ Non – Physicians/ RCPsych Affiliates/ Specialist Registrars (ST4-6)	€370	<input type="checkbox"/>
Students/ Retired IPA Members/ C&D Countries**	€145	<input type="checkbox"/>
One day registration/ Tues/ Wed/ Thurs or Fri (Please circle which day you wish to attend)	€215	<input type="checkbox"/>
Guest/ Accompanying person registration	€150	<input type="checkbox"/>

**Please be advised that a list of C&D countries can be found at www.ipa2008dublin.org or by emailing ipa2008@mci-group.com

TOTAL A €

SOCIAL EVENTS (B) Dietary Requirements _____

€ Amount

Welcome Reception, Guinness Storehouse, Tues April the 8th, 2008. 19.15 – 22.00hrs

€60

The Welcome Reception includes buffet dinner, drinks, complimentary pints of Guinness, entertainment and transfers to and from the hotel. * If you have registered a guest a ticket for the welcome reception is included in the price. ** All other participants need to purchase a ticket if they wish to attend.

TOTAL B €

PAYMENT

Full payment of registration fee including handling fee and where applicable social events and accommodation. Payment can be made by bank draft/Euro cheque drawn on an **Irish bank** made payable to Ovation/IPA 2008 **(Please Note we can only accept MasterCard or VISA).**

Payment (please tick one box): Credit card (given below) OR Bank Draft/Euro Cheque drawn on an **Irish bank**

Total Payment (A+B) € _____

CC Type (Visa or MasterCard only) _____

Name on CC _____

CC Number _____

CC Expiry Date _____

CC Validation Code* _____

*(The Card ID or Card Validation Code is a 3-digit code found on the back of your credit card).

CANCELLATION TERMS AND CONDITIONS:

1. MCI must receive notification of all cancellations in writing. ipa2008@mci-group.com
2. Cancellations received between 1 January 2008 and 22 March 2008 inclusive will be subject to a 50% cancellation fee.
3. No refunds after 23 March 2008.
4. Transfer of registration fee to another delegate is accepted. Please inform MCI of changes as soon as possible.
5. The organisers reserve the right to alter any of the conference arrangements; including cancellation of the event should unforeseen circumstances require such action. The organisers accept no responsibility for resulting costs and inconvenience to participants who are advised to have their own travel insurance in place.

Accommodation Cancellations:

1. MCI must receive notification of ALL cancellations in writing (by e-mail or fax). ipa2008@mci-group.com.
2. Credit Card Guarantee must be forwarded on confirmation of booking. The supplying of this credit card number denotes permission to charge all and any cancellation charges to this card number
3. Cancellations received from the 3 December 2007 onwards are subject to a 50% cancellation fee. Percentage is based on the total value of the booking.
4. No refunds will be given after the 3 March 2008, 100% of the value of the total booking will be charged to the credit card supplied. This may be charged by the hotel as soon as details are supplied. This will be at the discretion of each hotel.
5. The organisers reserve the right to alter any of the booking arrangements; including cancellation of the event should unforeseen circumstances require such action. The organisers accept no responsibility for resulting costs and inconvenience to delegates who are advised to have their own travel insurance in place.
6. All details will be included in the list of conference delegates for official use by the conference organisers.

Please note: The currency exchange rate to be applied in the case of payments and refunds will be based on the available exchange rate at the time of the transaction. MCI Dublin is not responsible for any changes in exchange rates which may cause any differences or any other additional fees levied by your bank or card processor.

I agree to the Terms and Conditions

Signature: _____

Date: _____